

Ninth GFMD Summit

10 – 12 December 2016

Dhaka, Bangladesh

LOGISTICS NOTE FOR PARTICIPANTS

Background

The Ninth Global Forum on Migration and Development (GFMD) will be held in Bangladesh on 10-12 December 2016. The Forum (GFMD) remains a state-led, informal and non-binding process open to all States that are Members and Observers of the United Nations. The GFMD was created following the proposal of the United Nations Secretary-General at the UN General Assembly High-level Dialogue (HLD) on International Migration and Development (September 2006). Its purpose is to address, in a transparent manner, the multidimensional aspects, opportunities and challenges related to international migration and its inter-linkages with development, to bring together government expertise from all regions, to enhance dialogue and cooperation and partnership and to foster practical and action-oriented outcomes at the national, regional and global levels.

As the incumbent Chair of GFMD 2016, Bangladesh will host the Ninth Summit meeting in Dhaka, with the overarching the “Migration that Works for Sustainable Development for All: Towards a transformative migration agenda”.

The Summit meeting will be preceded by the ninth global Civil Society Days. The Ninth GFMD Civil Society cycle process is coordinated by ICMC. For registration and other information about the Civil Society Days, participants may please visit: www.gfmdcivilsociety.org

Date

The Ninth GFMD Summit will be held on **10th – 12th December 2016**. The global Civil Society Days will be convened on **8th – 9th December 2016**.

Venue

The Summit will be held at the **Bangabandhu International Conference Center (BICC), Dhaka**.

Address, location

Bangabandhu International Conference Center (BICC)
Agargaon, Sher-E-Bangla Nagar, Dhaka – 1207, Bangladesh

The BICC offers the following facilities and amenities:

- ***Internet***

Free WiFi internet connectivity

- ***Meeting rooms***

Separate rooms will be earmarked and allocated for the Round Table (RT) discussions and a limited number of side events.

There will be limited space for bilateral or private meeting rooms. Interested States and Organizations are advised to convey respective requests early in order to reserve the slots, on a first-come first-serve basis.

For allocation of the bilateral meeting rooms, please contact: Mr. Md. Rashedujjaman, Director, Ministry of Foreign Affairs (email: rashed.jaman@mofa.gov.bd)

- **Meals**

Lunch and (in-between meeting) refreshments will be made available in keeping with the schedule of meetings during the event.

The GFMD Chair-in-Office will host a dinner on the 8th December in honour of the participants of the global civil society which would be joined by a select number of other guests.

An (official) banquet, preceded by a cultural event, will be hosted by H. E. Abul Hasan Mahmud Ali, MP, Hon. Minister for Foreign Affairs, People's Republic of Bangladesh on 10th December for all the registered delegates participating at the Summit.

- **Phone charging**

There will be complimentary mobile phone charging stations in different locations in the venue where delegates may charge their cell phones. All would, however, be advised not to leave respective phones unattended.

- **Laptop charging facility**

Laptop charging facility, with three-pin socket extension cords, will be available in the BICC as well as in the business center (see pictures below).

Electrical sockets (outlets) in the People's Republic of Bangladesh (Gônoprojatontroi Bangladesh) usually supply electricity at between 220 and 240 volts AC.

For the most part, electrical sockets (outlets) are one of three types: the "Type C" European CEE 7/16 Europlug, the "Type G" British BS-1363 or the "Type D" Indian 5 amp BS-546.



- **Coffee/Tea serving**

Coffee blending machine(s) and tea will be available next to the meeting rooms at the BICC (venue).

- **Food Cart**

Arrangements are also being made to make available different food carts with a range of snack items for sale, outside the BICC hall for the delegates to approach those during break-time.

- **Venue Map**

Detailed map of the venue and floor plan is accessible at **Annex A – Venue Map**.

- **Conference aids**

Conference aids and assistance will be available on-site to answer any question or provide information that may be required by the delegates.

Programme – Summit

- **Programme Overview**

The Ninth GFMD Summit Programme as of 7 October 2016 is available at **Annex B - Agenda**. The updated programme will be circulated and posted online at: www.gfmd.org as soon as it becomes available.

- **Sessions**

The programme of the Summit will revolve around the six (6) Round Table (RT) sessions which will be held on the second day (11 December). It is expected that there will also be a diverse range of side events spread over the three days (10 - 12 December).

Following the inaugural ceremony on 10 December morning, there will be a plenary session on the first day of the Summit, i.e. the 'Common Space'. It will serve as the principal occasion for interaction between the Governments and global Civil Society and other relevant stakeholders.

- **Language and Interpretation services**

Simultaneous interpretation services will be made available in English, French, Spanish and Arabic. **To avail of interpretation headphones, delegates will be asked to present an official ID with photo or passport.**

All working or background papers (and some of the publications) will be issued in English, French and Spanish.

- **Attire**

Official dress code is an observed norm during the GFMD Summit meetings.

For any issues or clarification related to the events, programme materials and/or documents, please contact:

1. Ms. Estrella Lajom : estrellalajom@gfmd.org
2. Mr. Mohammad Monirul Islam, Director General, Ministry of Foreign Affairs: monir_07@yahoo.co.in.

Security Arrangements

- **Security – BICC (venue)**

Given the presence of Hon. Prime Minister, a number of Ministers and dignitaries from home and abroad, on the first day, strict security measures will be enforced. Therefore, guests/participants will **not** be allowed to bring mobile phones, laptops, cameras, handbags to the venue during the morning part i.e. inaugural ceremony on 10 December.

On the remaining days of the summit i.e. 11 and 12 December, however, the delegates will be able to carry electronic devices and belongings but through a strict security check.

The security measure will remain as the same stringent standard throughout the Summit meeting.

- **Venue access**

Due to enforced security measures, no guest will be allowed to enter the venue premises without the duly issued Summit ID badge. There will be no facilities to issue duplicate ID Badges at the Summit venue.

All delegates are advised to ensure that their respective ID badges are claimed at their concerned hotel at the time of check in. All delegates are further advised to wear their ID badges at all times during the meeting. The badges are personal and cannot be exchanged.

- **Security at Hotel**

A number of hotels in Dhaka city have been selected for the Summit accommodation (read below for more information) where all delegates will be advised to stay. Necessary security is being arranged.

- **Transport: Venue – Hotel transfer**

Necessary security protocol services have been arranged for delegates' transfer or transportation to the venue and hotel during the Summit.

Registration

For logistical considerations, all delegations are encouraged to do online registration at www.gfmd.org. This online system facilitates the encoding of required information from delegates and will provide ease to the logistical preparations of the Ninth GFMD Summit Meeting. To ensure a coordinated registration from each government or organization, an assigned password will be sent separately to the registered GFMD focal point(s).

<p>Registration should be received no later than 15 November 2016</p>

Each delegate will be required to submit a passport photo with the following specs:

Recommended Resolution: 480 pixels by 400 pixels (or above)

* Dimension: 1.5 inch X 1.25 inch (approx 4cm x 3cm)

* Format: .JPEG or .JPG or .PNG

* File Size: less than 2 MB

* Background: Single color/white

In case the online registration process is not feasible, the participants may please complete the registration form available at **Annex C – Registration Form**. The filled in Registration Form and a copy of passport are to be sent to: registration@gfmd.org and/or by fax to: **+4122 788 4948**. A copy of passport along with the registration form is required in order to issue an ID Badge.

To consolidate online and offline registrations coming from the same country/organization, where there are several focal points involved, a confirmation note (**by note verbale**) is needed to confirm the composition of delegates through the designated Diplomatic Mission of the government or organization.

After registration, a liaison officer will be designated by the GFMD 2016 Taskforce to assist the delegation. For any issues related to the registration, please contact the GFMD Support Unit in Geneva (email: registration@gfmd.org).

Conference Kits and ID badges

- **ID Badges**

Delegations are requested to claim their badges from the '**GFMD Desk**' in the respective Hotel at the time of check in.

- **Conference kits and documents**

Upon registration, each participant will receive a conference kit (bag) that will, among others, contain the *tentative* Programme of the Summit, certain advisory, coupons for complimentary gifts from the host of the Summit, invitations to social events (*as appropriate*).

A very limited process of registration and related support will be kept available at the Reception of the BICC i.e. the Summit venue, which will be only for those participants (*including those from Bangladesh*) who would not be staying in one of the enlisted Hotels.

In keeping with the previous GFMD Summit meetings and also for environmental reason, very limited facility will be available at the venue (BICC) for printing (*hard copy*) meeting documents. This Summit is a **paper-smart** meeting. The registered delegates are, therefore, advised to please bring their own (hard) copies of the background papers and other programme related documents.

All meeting related documents will be made available on the GFMD website: www.gfmd.org

Accommodation

- **Sponsored delegates**

For the delegates who are sponsored by the GFMD Chair, the accommodation arrangement will be made and confirmed by the organizers in the Government of Bangladesh beforehand. Information about their respective booking will be communicated separately by the GFMD Support Unit in due course.

- **Non-sponsored Delegates**

Non-sponsored delegates are responsible to settle their accommodation and all related costs at their own with their hotel Reception. For the non-sponsored delegates, a single occupancy room will be reserved on their behalf in any of the hotels listed below.

All delegations are requested to forward a copy of the filled-in registration form, along with a copy of the passport, to Mr. Jahangir Khan (email: jkhan@iom.int; contact: +8801755538208) for hotel room reservation.

It may please be noted that any direct communication with the enlisted Hotels for 'GFMD participation' may not be considered by the Hotels.

Single occupancy rooms will be available in one of the following hotels based on a specially-negotiated tariff for the Summit:

- a. Westin Dhaka *****
 - b. Hotel Le Meridien Dhaka *****
 - c. Hotel Pan Pacific Sonargaon *****
 - d. Hotel Radisson Blu Dhaka Water Garden *****
- *The benefit packages within the negotiated tariff would include:*
 - Buffet Breakfast (complimentary)
 - Both way airport transfer (complimentary)
 - High-speed internet access; and WiFi
 - Two bottles of local drinking water (500ml) per day
 - One local English newspaper daily
 - Use of fitness center, including swimming pool
 - In room tea and coffee making facility

Please see **Annex D – Hotel** for more information related to hotel booking conditions, tariff and facilities. For any further clarification or issues related to accommodation, may please contact: Mr. Jahangir Khan (email: jkhan@iom.int).

Transportation

The respective hotels will receive the guests on arrival at the Hazrat Shahjalal International Airport (HSIA) Airport, Dhaka once the participants come out of the Customs area of the airport. The Hotels will also offer complimentary drop-off to HSIA Airport, as per the negotiated package.

The organizers will provide shuttle transportation from the hotel to BICC - the meeting venue. The shuttle service from the hotel to the BICC will be made available at each hotel every morning at certain schedule and

interval, from the hotel to BICC transfer. The same way, following conclusion of the day's meeting, similar shuttle services will be made available from BICC back to the hotel.

Delegates may please reach out to the **GFMD Desk** at their respective hotels to avail of the shuttle services. Shuttle timing is *tentatively* as below:

Date	Reporting Time
10 Dec 2016	07:30 AM
11 Dec 2016	07:45 AM
12 Dec 2016	08:00 AM

If any delegate wishes to arrange his/her own transportation to the venue or, it is arranged or provided by any local Diplomatic Mission (i.e. Embassy / High Commission), it may please be informed to the GFMD Desk accordingly in order to avoid possible gap in coordination.

Hospitality Desk

Hospitality and help desk will be setup at a designated area of the Hazrat Shahjalal International Airport (HSIA). Officials of the Ministry of Foreign Affairs of the Government of Bangladesh and IOM-Bangladesh will be present at the airport by rotation to provide assistance in expediting immigration process and to provide any other support, as may be required by the participants.

In case of any issues related to immigration and on-arrival support at the Airport, delegates may please look for the GFMD Desk and/or contact [+8801730323111](tel:+8801730323111).

Additionally, each of the listed Hotels will have a GFMD Desk set up in the Hotel.

The desks will provide the delegates with practical information about the venue, transport and other relevant organizational aspects.

Financial assistance

Limited financial resources will be available to fund the participation of one (1) delegate from each Least Developed Country (LDC) and Other Low-income Countries (OLIC) to ensure broader participation – as per the support made available by the Host Government.

The financial assistance to the LDC and OLIC delegates will cover the following:

- A most direct and least costly economy return air ticket
- Hotel accommodation (*with arrival on 9th Dec., and departure on 12th Dec Night or, 13th Dec Morning*)
- Limited Daily Subsistence Allowance (DSA) to meet their incidental expenses in Dhaka (please see details in section *DSA* below).

In addition, subject to availability of funds, the Chair may consider funding one (1) participant each from a few of the low-income developing countries, on a first-come first-serve basis.

The financial assistance to delegates from those limited number of low-income Developing Countries will cover the following:

- A most direct and least-costly economy class return air ticket
- Hotel accommodation (*for max. of three (3) nights: Arr. on 9th Dec and departure on 12th Dec Night or 13th Dec Morning*)

For issues related to financial assistance, please contact the GFMD Support Unit in Geneva (email: registration@gfmd.org, contact: +4122 799 4947; +4122 717 9260).

Daily Subsistence Allowance (DSA) for the sponsored LDC and OLIC participants

The sponsored LDC and OLIC participants are requested to reach out to the IOM Secretariat at BICC to receive their DSA at a time to be announced during the meeting.

Please note: in order to receive the DSA, the participants will have to carry the following:

- a. A copy of confirmed ticket
- b. (Original) boarding pass of onward travel
- c. A copy of passport pages, including Bangladeshi visa, immigration stamp from the date of arrival in Bangladesh
- d. To facilitate the DSA disbursement, two forms to be filled out and duly signed: (1) TM, (2) KYC which will be provided from the Secretariat

For any issues related to DSA, please contact: Mr. Md. Syedur Rahman (email: srahman@iom.int).

Air Ticket

In order to receive the least costly and most direct economy class e-ticket, the sponsored LDC and OLIC participants and the selected low-income developing country participants will need to contact: GFMD Support Unit, Geneva (email: registration@gfmd.org). In order to receive an expedited service, please provide a scanned copy of passport and a copy of the filled-in registration form, along with the request.

For all other non-sponsored participants, the air-tickets are to be arranged on their own.

Entry to Bangladesh and Visa

It is mandatory to obtain visa for Bangladesh. In order to find out if a visa is required for Bangladesh, please check www.immi.gov.bd. To download the visa application form, go to: www.immi.gov.bd/docs/visaform.pdf.

In case of an on-arrival visa, delegates are requested to kindly carry *USD 56* to pay for the cost of an entry visa to Bangladesh. Visa fees will be exempted by the Bangladesh immigration authorities for the sponsored participants, upon advice seven (7) days prior to travel.

If the participant is from a country where Bangladesh does not have a resident Mission, visa on arrival will be arranged upon prior information to Ministry of Foreign Affairs (MoFA) Focal Person and IOM Secretariat as mentioned below.

For further information about visa regulations and procedures, please contact: Mr. Md. Rashedujjaman (e-mail: rashed.jaman@mofa.gov.bd) or IOM Secretariat (email: Dhakagfmd@iom.int).

Secretariat

There will be three (3) Secretariat rooms available in the BICC (venue) during the event:

1. Government of Bangladesh Secretariat (first floor of BICC: *Green View 2*)
2. GFMD Support Unit (first floor of BICC: *Green View 2*)
3. IOM (first floor of BICC: *Green View 1*)

Business Center Facilities

Participants may avail scanning and printing facilities from plug and play printer at the business center.

Such facilities will however be very limited considering their environmental impact.

In order to facilitate distribution of the presentations during the meeting, the participants may please e-mail electronic/soft copies of their presentations to the organizers beforehand.

For any issue related to the presentations and documents, please contact: Ms. Ujjaene Acharjee (email: uacharjee@iom.int).

Money Exchange

There will be a small money exchange booth, next to the 'information desk', in order to provide delegates with foreign currency exchange facilities. Only a limited number of foreign currencies¹ will be serviced. Delegates can also exchange the currency at their respective hotels.

Mobile /Cellular SIM connection

In order to avail mobile phone connection locally, the delegates may purchase the mobile SIM card/ connection upon arrival from any telecom operator's booth available at HSIA airport. Please contact the GFMD Desk at HSIA airport to avail the service. A negotiated rate for a package has been obtained from one of the telecom operators for the Meeting. Each SIM or connection package is priced at BD Tk. 1,000 (USD 13), with BD Tk. 650 talk-time and 2 GB internet.

Mobile credit recharge facility will be available at BICC (venue) next to the information desk from where delegates may avail flexing the mobile credit service on payment, as per the telecom provided package.

Exhibition

A unique photo exhibition² on migration and mobility, captured by the internationally celebrated Bangladeshi photographer Dr. Shahidul Alam, will be on display at the main courtyard – *Milky Way* – of BICC.

In addition, there will be live demonstration of some of the best-known Bangladeshi craft heritage at the *Milky Way*. The delegates may enjoy these live demonstrations as a modest introduction to a rich repertoire of craftsmanship and creativity of Bangladeshi people over the centuries.

A limited amount of the Bangladeshi arts and crafts, handlooms, etc. may also be available for purchase.

Emergency Medical Support

¹ The approximate exchange rates of currencies to be serviced are listed below.

1 US Dollar	BDT 78.37
1 Euro	BDT 87.86
1 GB Pound	BDT 101.91
1 Canadian Dollar	BDT 59.92
1 Saudi Riyal	BDT 20.89
1 Thai Baht	BDT 2.26
1 Indian Rupee	BDT 1.17

² The exhibition is brought forth with support from the Swiss Development Corporation (SDC), as part of a one-year research project tracking stories of Bangladeshi people-on-the-move.

A medical booth will be set up by the Ministry of Health, Government of Bangladesh, reachable next to the information desk at the entrance to the BICC. There will be first aid services available, and a physician will be available in the booth to provide any emergency medical care.

A Sneak-peek into Bangladesh - Land, People and Society

- ***Dhaka city***

Officially Bangladesh is named as: “The People’s Republic of Bangladesh”, situated at the deltaic confluence of three of the most active river systems of the world i.e. Ganges – Brahmaputra – Meghna river basins. Bangladesh stretches between 20° 34’ and 26° 38’ north latitude and between 88° 01’ and 92° 41’ east longitude. Bangladesh enjoys a strategic position - in between South Asia and South-East Asia - having border with India and Myanmar and the Bay of Bengal. It is one of the active-most and largest deltas of the world, with a total area of 147,570 sq. km.

For decades, Bangladesh society and people have been regarded globally with a secular outlook, appreciation of liberal societal, religious and political values and views, a diverse yet harmonious society. It is indeed reflected in its uniquely diverse communal harmony. Of the 153 million Bangladesh population, the majority (88%+) are Muslims; and the minorities consist of Hindus, Christians and Buddhists.

The official language - *Bangla* (or, Bengali) has its roots in *Sanskrit*. Dated even before the birth of Christ, *Bangla* was widely spoken in the deltaic region and now spoken by more than 200 million people all over the world. Bangladesh’s rich and diverse culture is reflected in its architecture, culture, fine and performing arts (literature, music, painting, etc.), clothing, discourse, etc. While Bangladesh has a sizable population globally exposed and placed and urban youth has growing knack for contemporary globalized music, people at large hold a committed appreciation for folk tunes and lyrics that embody the depth and variety of Bangladeshi culture. This indeed included the cultural traditions and products brought by the ethnic minorities. A living cultural tradition is clothing which is embodied in different kinds of very skillfully produced products like *saree* – the primary clothing for Bangladeshi women.

English is widely spoken and understood, especially in urban areas. As for the Government, Bangladesh is a unitary parliamentary democracy.

Bangladesh currently has three international airports: Dhaka, Chittagong and Sylhet. The country is covered with a network of rivers and canals forming a maze of inter-connecting channels.

The major crops are rice, jute, wheat, maize, tea, tobacco, sugarcane, pulses, oil seeds, cotton, spices, potatoes, vegetables, and a host of luscious fruits (banana, mango, lichi, jackfruit, coconut, etc.). The key natural resources include natural gas, coal, lime, white clay, granite, glass sand. Principal Industries are jute and cotton, textile, garment, tea, sugar, etc. Principal Imports are manufactured goods, machineries, transports, petroleum products, chemicals, edible oils, etc. Principal exports include readymade garments, frozen foods (shrimps), leather, leather products, jute, jute products, tea, ceramic, textile fabrics, home textile, chemical product and light engineering products, including bicycles.

Dhaka (formerly *Dacca*), the capital and largest city of Bangladesh, is located in the geographic center of the country. Dhaka is located in one of the world’s leading rice- and jute-growing regions. Dhaka once used to be regarded as a city dotted with mosques. The Muslim influence is reflected in having over 700 mosques and historic buildings throughout the city. Dhaka is divided into the old city and the new city. The city was founded during the 10th century. It served as the Mogul capital of Bengal (1608 – 1704) and was a trading center for British, French and Dutch interests before coming under British rule (in 1765). In 1905, it was again named the capital of Bengal, and in 1956, it became the capital of East Pakistan. The city suffered heavy damage during the Bangladesh war of independence (1971).

- ***Currency***

Bangladeshi currency is Taka (BDT or Tk.).
Bank note denomination: 2, 5, 10, 20, 50, 100, 500, 1000 Tk.
Coins: 1, 2, 5 and 10 Tk.

Conversion rate³:

- US\$ 1 = BD Tk. 78.375;
 - EUR 1 = BD Tk. 87.375;
 - GBP 1 = BD Tk. 102.720;
- International credit cards are accepted in most hotels, restaurants and shopping centers.
- ***Weather***

In December, the average temperature in Dhaka would be between 13°C at night time and around 26°C by noon. It would have a mild wintry feel, with a dry climate as humidity would hover around 60%. Further details about Dhaka weather forecast is available at: <http://www.bmd.gov.bd/>.

- ***Places of interest in Dhaka***

National Parliament House, Bangladesh National Museum, Liberation War Museum, Ahsan Manzil, Dhakeshwari Temple, Lalbagh Fort, Mughal old Dhaka town, Shahid Minar.

- ***Places of Interest in Bangladesh***

One of the world's longest sandy beaches in Cox's Bazar district, Saint Martin Coral Island, one of the world's biggest and natural mangrove the Sundarbans in Khulna district, Rangamati and Khagrachhari hill track district, the Sylhet tea estates district, Sonargaon the Panam City in Dhaka district.

Further details about places of interest in Bangladesh are accessible at: <http://visitbangladesh.gov.bd/>;
<http://tourismboard.gov.bd/>.

- ***Dial code***

International dial code: +880

Important numbers in Dhaka

UNDSS: (+88) 01713257666

Police: 999

Police (RAB): (+88.02) 8963419, 8963420

Fire service: (+88.02) 9555555, 9556666

Ambulance: (+88.02) 9330188, 9330189

Standard Chartered bank: 16233 (from mobile), +88.09666777111

HSBC bank: 16240 (from mobile), 09612716240

International Organization for Migration (IOM) – Bangladesh: (+88.02) 55044811 – 13

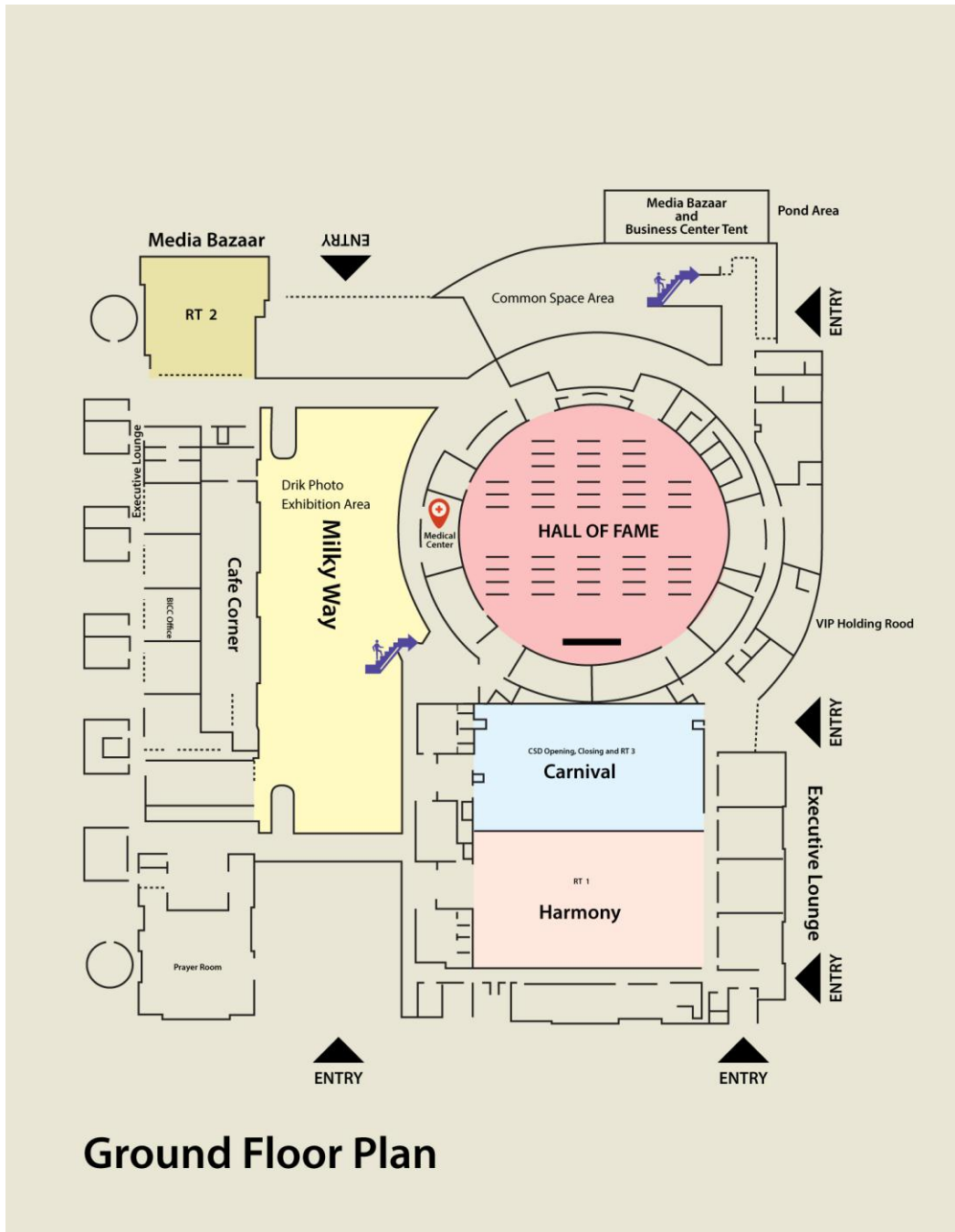
Media Coverage and Accreditation Process

The media coverage of the Ninth GFMD Summit will be limited to the opening and closing plenary sessions. Delegations that intend to bring a media representative must ensure that the latter is duly accredited. Information about the media accreditation process will be posted on the GFMD web portal www.gfmd.org.

Please note that the deadline for media accreditation is on 15 November 2016. For more information, please contact the GFMD Support Unit at supportunit@gfmd.org.

³The rate of exchange is per the UN exchange rate for the month of September 2016.

Annex A - Venue Map



Annex B – Programme of Summit



“Migration that works for Sustainable Development for All: Towards a Transformative Migration Agenda”

Ninth GFMD Summit Meeting

10 – 12 December 2016

Bangabandhu International Convention Center (BICC), Dhaka

Programme

Saturday, 10 December 2016

SCHEDULE	ACTIVITY	ROOM
0800 – 0945	Registration (<i>continuing</i>)	tbc
OPENING CEREMONY		
0945 – 1200	Welcome Address H. E. Abul Hassan Mahmood Ali, MP Minister of Foreign Affairs, People’s Republic of Bangladesh	
	Address by H. E. Nurul Islam, BSc Minister for Expatriate Welfare & Overseas Employment of Bangladesh	
	Address by H.E. Khandaker Mosharraf Hossain Minister of Local Government and Engineering Department	
	Report on GFMD 2016 Civil Society by the Chair of Ninth GFMD Civil Society Days (CSD)	
	Report From GFMD Business Mechanism	
	Speech by Ms. Lakshmi Puri , Deputy Executive Director, UN Women, representing the Chair of the Global Migration Group (GMG)	

	Speech by H.E. Guy Ryder , Director General, International Labour Organization (ILO)	
	Speech by H. E. Ambassador William Lacy Swing , Director General, International Organization for Migration (IOM)	
	Speech by Mr. Peter Sutherland , Special Representative of the UN Secretary-General (SRSG) for International Migration	
	Speech by H. E. Wu Hongbo , Under Secretary General, Department of Economic and Social Affairs, United Nations	
	Inaugural Address by H. E. Sheikh Hasina , Prime Minister of the People's Republic of Bangladesh	
	<i>Family photo</i>	
1230 – 1400	Lunch for Ministerial-level representatives, hosted by Minister for Foreign Affairs of Bangladesh (<i>BICC</i>) Buffet lunch (<i>for all registered delegates only</i>)	
COMMON SPACE		
<i>Theme: Time to Act - Compact for Governance of Migration (tbc)</i>		
1400 – 1530	<p>Opening of Common Space (<i>in plenary</i>)</p> <p>Keynote Speech by Mr. Peter Sutherland, Special Representative of UN Secretary-General (SRSG) for International Migration</p> <p>Moderator : Mr. Gervais Appave, Senior Policy Adviser, IOM</p> <p><i>Discussants:</i></p> <ul style="list-style-type: none"> • Representative of the Civil Society • Mr. Thomas Gass, Assistant Secretary General, Department of Economic and Social Affairs, UN • Governments (2): Ms. Anne C. Richard, United States of America • Ms. Linda Kromjong, Secretary General, International Organization for Employers (IOE) 	

	<i>Open discussion</i>		
1545 – 1600	<i>Delegates proceed to the parallel sessions</i>		
1545 – 1745	Parallel break-out sessions of the GFMD 2016 Common Space		
	Session 1	Session 2	Session 3
1745 – 1750	<i>Delegates proceed to plenary session</i>		
1750 – 1830	Conclusion of Common Space (<i>plenary session</i>)		
	<ul style="list-style-type: none"> • Report of the three parallel sessions • Conclusions (summing up) by Dr. Khalid Koser 		
OFFICIAL DINNER			
1930 – 2100	Official Dinner hosted by H.E. Abul Hassan Mahmood Ali , MP, Minister of Foreign Affairs of Bangladesh		<i>Shena Malancha</i> Airport Road

Sunday, 11 December 2016

SCHEDULE	ACTIVITY			ROOM
SIMULTANEOUS ROUNDTABLE SESSIONS				
0900 – 1230	Roundtable 1.1	Roundtable 2.1	Roundtable 3.1	
	<i>Reducing migration costs</i>	<i>Migration, diversity and harmonious society</i>	<i>Migrants in situations of crises: conflict, climate change and natural disasters</i>	
	Co-chairs: India, Russia, UAE	Co-chairs: Greece, Morocco	Co-chairs: Ethiopia, Philippines	
1230 – 1400	<i>Lunch</i>			

1400 – 1730	Roundtable 1.2 <i>Connectivity and migration</i>	Roundtable 2.2 <i>Protection of migrants in all situations</i>	Roundtable 3.2 <i>Principles, Institutions and Processes for safe, orderly and regular migration</i>
	Co-chairs: France, Moldova	Co-chairs: El Salvador, Sri Lanka	Co-chairs: Mexico, Sweden
1730 - 1815	<i>Moderator: Mr. Gervais Appave, Senior Adviser, IOM</i> - <i>Summary of proceedings of Day I: Foreign Secretary Amb. Shahidul Haque, Bangladesh</i>		<i>Plenary</i> Hall of Fame
1830 – 2000	Theme: Role of business in Global compact for orderly and responsible migration Meeting between Business – Civil Society – Governments, followed by Dinner <i>[co-chaired by Ninth GFMD Chair and GFMD Business Mechanism]</i>		

Monday, 12 December 2016

SCHEDULE	ACTIVITY	ROOM
SPECIAL SESSIONS		
0900 – 1200	Special session on the Future of the Forum <i>(Heads of Delegation only)</i>	Platform for Partnerships (Pfp)
	Co-chairs: Amb. Md. Shahidul Haque , Ninth GFMD Chair – Bangladesh; <i>and</i> Mr. Peter Sutherland , SRSG	Co-chairs: Germany and Morocco
<i>Lunch</i>		
CLOSING PLENARY SESSION		

1330 – 1415	Reports on the Roundtables and Special session on the Platform for Partnerships
<i>CLOSING SESSION</i>	
1415 – 1445	Moderator: Foreign Secretary Amb. Shahidul Haque ; Report on the Future of the Forum (FoF): Mr. Peter Sutherland , SRSG
	Statement by incoming GFMD 2017-2018 Co-Chair Germany
	Statement by incoming GFMD 2017-2018 Co-Chair Morocco
	Closing Address : H. E. Abul Hassan Mahmood Ali, MP Minister of Foreign Affairs of Bangladesh
<i>CLOSURE</i>	

Annex C – Registration Forms

“Migration that works for sustainable development of all: a transformative migration agenda”

Ninth GFMD Summit Meeting

10 to 12 December 2016

Bangabandhu International Conference Center (BICC), Dhaka

REGISTRATION⁴

Preferred Mode: Please register online at <http://www.gfmd.org>

Alternatively, you may fill in this form and send it back to registration@gfmd.org

To promote a coherent participation in the GFMD process, registration should be coordinated with the government/organization's [GFMD Focal Point](#).

DELEGATE INFORMATION

Name of country, organization or agency: *

Mr Ms

TITLE *	FIRST NAME *	LAST NAME *	MIDDLE NAME (OPTIONAL)
Participation category: *	<input type="checkbox"/> A. GOVERNMENT	<input type="checkbox"/> B. GFMD OBSERVER	<input type="checkbox"/> C. OTHER (non-government)
Participation type: *	<input type="checkbox"/> Head of delegation	<input type="checkbox"/> Head of delegation	<input type="checkbox"/> Expert
	<input type="checkbox"/> Member of delegation	<input type="checkbox"/> Member of delegation	<input type="checkbox"/> Civil Society
			<input type="checkbox"/> Business
			<input type="checkbox"/> Media
			<input type="checkbox"/> Other (pls specify):

Official designation: *

Division / office: *

Department / Ministry: *

IDENTIFICATION DOCUMENT

Nationality(ies): *

Origin of Identity Document: *

Date of Birth: *
(DD/MM/YYYY)

Passport or ID Number:⁵ *

Date of Expiration: *
(DD/MM/YYYY)

FLIGHT AND HOTEL INFORMATION

Arrival Date and Time:

HOTEL RESERVATION

Flight Number:

Name of Hotel:

Departure Date and Time:

Address:

Flight Number:

Check in time:

Check out time:

CONTACT INFORMATION

Address: *

City: *

Country: *

ZIP: *

Phone: *

Mobile: *

Fax:

Email 1: *

Email 2:

PARTICIPATION INFORMATION

1st Simultaneous RT Sessions (11 Dec 2016 | 0900 – 1230)*

- Session 1.1 (Lowering the costs of migration)
- Session 2.1 (Migration, diversity and harmonious societies)
- Session 3.1 (Migrants in situations of crises: conflict, climate change and natural disasters)

2nd Simultaneous RT Sessions (11 Dec 2016 | 1400 – 1730)*

- Session 1.2 (Connectivity and migration)
- Session 2.2 (Protection of migrants in all situations)
- Session 3.2 (Principles, Institutions and Processes for safe, orderly and regular migration)

Special Sessions (12 Dec 2016 | 0900 – 1200) *

- Future of the Forum (heads of delegation)
- Platform for Partnerships

GFMD Business Mechanism Meeting (Sunday, 11 Dec, 18h30 - 20h00)

- Role of business in Global Compact for orderly and responsible migration

Official Dinner (10 Dec 2016 | 1930 – 2100) *

- Official Dinner hosted by H.E. Abul Hassan Mahmood Ali
- Reception

⁴ For any question or clarification about registration and other related matters, please contact the **GFMD Support Unit** at Tel: +4122 788 49 46 / +4122 788 49 47 / +4122 788 49 51 | Fax: +4122 788 49 48 | Mob: +41 79 418 67 22 | E-mail: registration@gfmd.org

⁵ Passports and other official travel documents must have at least 6 months validity from the date of entry to Dhaka. For more information about entry to Bangladesh and visa regulations, please go to: www.immi.gov.bd

“La migration qui œuvre à la réalisation du développement durable de tous : vers un programme transformateur en matière de migration”

Sommet GFMD
10 au 12 Decembre 2016
Bangabandhu International Conference Center (BICC), Dhaka

INSCRIPTION⁶

Modalité préférée: Veuillez-vous inscrire online via <http://www.gfmd.org>

Comme alternative, vous pouvez remplir ce formulaire et l'envoyer à registration@gfmd.org

Afin de promouvoir une participation cohérente dans le procédure du GFMD, l'inscription devrait être coordonnée avec le gouvernement/organisation **GFMD Focal Point**.

Les champs marqués d'un astérisque (*) sont obligatoires.

INFORMATION CONCERNANT LE DELEGUE			
Nom du pays, de l'organisation ou de l'agence: * _____			
<input type="checkbox"/> M <input type="checkbox"/> Mme _____			
TITRE *	PRÉNOM *	NOM DE FAMILLE *	DEUXIÈME PRÉNOM (OPTIONNEL)
Catégorie de participation: *	<input type="checkbox"/> A. GOUVERNEMENT	<input type="checkbox"/> B. OBSERVATEUR GFMD	<input type="checkbox"/> C. AUTRE (non-gouvernement)
Type de participation: *	<input type="checkbox"/> Chef de délégation	<input type="checkbox"/> Chef de délégation	<input type="checkbox"/> Expert
	<input type="checkbox"/> Membre de délégation	<input type="checkbox"/> Membre de délégation	<input type="checkbox"/> Société civile
			<input type="checkbox"/> Média
			<input type="checkbox"/> Autre (à spécifier svp): _____
Désignation officielle: *	_____		_____
Division / office: *	_____		
Département/Ministère: *	_____		
IDENTIFICATION DOCUMENT			
Nationalité(s): * _____			
Origine du Document d'identité: *	_____	Date de Naissance: * (DD/MM/YYYY)	_____
Numéro du passeport ou carte d'identité:⁷ *	_____	Date d'Expiration: * (DD/MM/YYYY)	_____
INFORMATIONS CONCERNANT LE VOL ET L'HOTEL			
Date et heure d'arrivée:	_____	RESERVATION DE L'HOTEL	
Numéro du vol:	_____	Nom de l'Hotel:	_____
Date et heure de départ:	_____	Adresse:	_____
Numéro du vol:	_____	Heure de check in:	Heure de check out:
INFORMATION DE CONTACT			
Adresse: * _____			
Ville: *	_____	Pays: *	_____
Téléphone: *	_____	Portable: *	_____
Email 1: *	_____	Email 2:	_____
INFORMATION DE PARTICIPATION			
1^{ere} Table Ronde Simultanée (11 Déc 2016 0900 – 1230)* <input type="checkbox"/> Session 1.1 (Réduire les coûts de la migration) <input type="checkbox"/> Session 2.1 (Migration, diversité et sociétés harmonieuses) <input type="checkbox"/> Session 3.1 (Migrants dans les situations de crise : conflits, changement climatique et catastrophes causées par des risques naturels)	2^{eme} Table Ronde Simultanée (11 Déc 2016 1400 – 1730)* <input type="checkbox"/> Session 1.2 (Connectivité et migration) <input type="checkbox"/> Session 2.2 (Protection des droits fondamentaux des migrants dans toutes les situations Gouvernance de la migration et le développement) <input type="checkbox"/> Session 3.2 (Principes, institutions et processus pour une migration ordonnée, sûre, régulière et responsable)	Sessions Spéciale (12 Déc 2016 0900 – 1200) * <input type="checkbox"/> Futur du Forum (chef de délégation) <input type="checkbox"/> Plateform pour Partenariats	Réunion du FMMD avec le Secteur Privé (Dimanche, 11 Déc, 18h30 - 20h00) <input type="checkbox"/> Rôle du secteur privé dans le Pacte Mondial pour des migrations ordonnées et responsables
			Dîner Officiel (10 Déc 2016 1930 – 2100) * <input type="checkbox"/> Dîner Officiel offert par S.E. Abul Hassan Mahmood Ali <input type="checkbox"/> Réception

⁶ Pour toute question ou clarification concernant l'inscription ou autres sujets, veuillez contacter le **GFMD Support Unit** au Tel: +4122 788 49 46 / +4122 788 49 47 / +4122 788 49 51 | Fax: +4122 788 49 48 | Mob: +41 79 418 67 22 | E-mail: registration@gfmd.org.

⁷ Passeports et autres documents officiels doivent être valables au moins 6 mois après la date d'entrée à Dhaka. Pour plus d'informations concernant l'entrée au Bangladesh et les visas, veuillez s'il vous plaît vous référer à : www.immi.gov.bd.

Annex D - Hotels



The Westin Dhaka is centrally located in Gulshan Circle 2, the thriving diplomatic zone of the city of Gulshan, one of the city's newest neighborhoods. It is both a unique gateway to Old Dhaka, as well as a convenient destination for upscale shopping, international dining, commerce, and sightseeing.

Negotiated Room Tariff:

Room Type	Tariff
Deluxe	USD 170 net

Room Amenities and Value Added Services:

- Buffet breakfast per room @ Seasonal Tastes (**Level- 2**)
- Use of Westin Workout, Swimming Pool, Sauna & Jacuzzi.
- Two bottles of local mineral water per day (500 ml)
- Daily English Newspaper
- High Speed in room Internet access (WiFi)
- Complimentary airport pick and drop by Westin Shuttle
- 15% Discount on Food & Beverage

Guest service policy:

Check-in time is **14:00** hours and Check-out time is **12:00** hours. Late check-out till 18:00 hour will incur a Half Day charge. After 18:00 hour, it will be charged as full day.

Website:

http://www.starwoodhotels.com/westin/property/overview/index.html?propertyID=1394&language=en_US



Le Méridien Dhaka is located along Airport Road, which connects Hazrat Shahjalal International Airport (DAC) and Dhaka’s current Central Business District (CBD). The hotel is conveniently located within 5 kilometres of all major business and cultural centres. Guests can easily access the flourishing township of Uttara and the RMG manufacturing belt of Ashulia, Savar, Tongi and Gazipur, as well as the must-see attractions of Gulshan, Banani, and Baridhara. An enjoyable day can be spent at Jamuna Future Park—home to the largest shopping mall in Bangladesh—or on the green at Army Golf Club, which is walkable from the hotel, or Kurmitola Golf Club, just a 10-minute drive away.

Negotiated Room Tariff:

Room Type	Tariff
Deluxe	USD 200 net

Room Amenities and Value Added Services:

- Buffet Breakfast at Latest Recipe
- Complimentary both way airport transfer (Shuttle service)
- Standard high-speed internet access (WiFi)
- Two bottles of local drinking water (500ml) per day
- One local English newspaper daily
- In-room tea/coffee making facilities
- Use of Fitness Centre including Swimming pool

Guest service policy:

Check-in time is **14:00** hours and Check-out time is **12:00** hours. Late check-out till 18:00 hour will incur a Half Day charge. After 18:00 hour, it will be charged as full day.

Website:

http://www.starwoodhotels.com/lemeridien/property/overview/index.html?propertyID=3810&language=en_US



Nestled in the heart of Bangladesh's capital, the Pan Pacific Sonargaon Dhaka hotel places the guests within the pulse of this bustling megacity. The guests are enamored by the exquisite charm of heritage hotspots such as Ahsan Manzil, Baitul Mukarram Mosque and The Shaheed Minar, on top of an array of unique attractions in Dhaka are at the nearest distance. Whether the guest is travelling on business or for pleasure, everyday needs are catered for.

Negotiated Room Tariff:

Room Type	Tariff
Deluxe	USD 200 net

Room Amenities and Value Added Services:

- Buffet Breakfast at the Exotic & Enticing Café Bazar Restaurant for One Person
- Deluxe Fruit Basket of Seasonal Fresh Fruits upon Arrival
- Complimentary Airport Pick Up & Drop Off via Hotel Shuttle Bus Service
- Use Swimming Pool, Health Club, Sauna & Jacuzzi
- Unlimited use of Hi-Speed Wired & Wireless Internet Service in-room
- In room Tea/Coffee making facilities
- Electronic Safe deposit box in each room
- Everyday Two Bottles (500ml) of drinking water
- Daily Local English Newspaper

Guest service policy:

Check-in time is **14:00** hours and Check-out time is **12:00** hours. Late check-out till 18:00 hour will incur a Half Day charge. After 18:00 hour, it will be charged as full day.

Website: <https://www.panpacific.com/en/hotels-resorts/bangladesh/dhaka.html>



Situated on seven beautiful acres of verdant gardens, the Radisson Blu Dhaka Water Garden is an oasis of calm and serenity in the heart of Dhaka's primary commercial hub. Listen to the splash of

numerous water features as you wind down after a day of meeting in 3,000-square-meter event facilities or visiting nearby attractions such as the National Assembly Building and Ahsan Manzil. Ideal for business travelers and leisure travelers alike, the Radisson Blu offers the convenience of a business hotel and the ambience of a resort, just a ten-minute drive from the Hazrat Shahjalal International Airport (DAC) and close to Dhaka's diplomatic enclave. Set aside time to enjoy world-class amenities on site, including fresh cuisine at inventive restaurants, a sparkling outdoor pool, a relaxing spa, an adjacent golf course and airport transfers.

Negotiated Room Rate:

Room Type	Tariff
Deluxe	USD 197 net

Room Amenities and Value Added Services:

- Buffet breakfast at WGB Restaurant per room
- Use of internet facilities at the rooms
- Use of Health Club
- Tea/coffee making facilities at the room
- Everyday one bottle (1 Lt.) of drinking water
- Complimentary both way airport transfer (Shuttle service)

Guest service policy:

Check-in time is **14:00** hours and Check-out time is **12:00** hours. Late check-out till 18:00 hour will incur a Half Day charge. After 18:00 hour, it will be charged as full day.

Website: <https://www.radissonblu.com/en/hotel-dhaka>